

FACILITIES COMMITTEE

MEETING MINUTE SUMMARY

Date: November 4, 2014

Time: 9:30a.m. – 11:00 a.m.

Location: College Conference 10-106

PRESENT: Steve Baker, Liz Barrow, Patrice Braswell-Burris, Janet Castanos, Ken Emmons, Tim Flood, Gene Gay, Beth Kelley, Julie Middlemas, Taylor Ruhl, Jim Spillers, Christina Tafoya, and Reyna Torriente

ABSENT: Lisa-Ledri Aguilar, Genie Montoya, Michael Reese, David Steinmetz, and Debbie Yaddow

RECORDER: Stephanie Rodriguez

START TIME: 9:37 a.m.

OPENING INTRODUCTION AND SUMMARY BRIEFING:

Tim Flood thanked all committee members for adjusting the date for the Facilities Committee meetings to be on the first Wednesday of each month. This arrangement will coordinate with District wide meetings.

REGULAR AGENDA ITEMS**Highlights: Safety Committee Meeting (attachment):**

The committee discussed the recent District Wide Safety Committee meeting topics. There were employee injuries reported in September and October; however these incidents were non-related to facilities, District Public Safety Transition taskforce addressed all parking pass requests will be centralized through District CAPS, Vehicles on Campus policies and procedures draft is at the District for approval, Facilities Department will perform area inspections of the maintenance yard prior to safety inspections throughout the campus, the purchase of AEDs is forthcoming, cleaning of the parking structure and parking lot prior to the new semester, monthly safety email was sent out, the SDS is close to being official released by the District but access is available for those who need to use it and the hazardous waste pickup and disposal services is being re-evaluated to streamline the process. Tim requested to meet with County inspector to review hazardous waste and to bring the topic back to the committee.

Prop R and V Construction Bond Program October 2014 Update (attachment):**District's Request for Qualification Update:**

The committee discussed the completion of the RFQ's (Request for Qualifications) for firms to be in the selection pool for forthcoming Prop V capital improvement projects.

Pool Equipment Room and Decking Renovation project:

The committee discussed the pool equipment and decking repairs. The original project was postponed to insure the correct needs for instructional use, size of equipment, amount water usage, and safety repairs were incorporated into the construction package. Gafcon will be the project managers and coordinate this project for the summer of 2015. The project is partially funded by \$408,000 of Schedule Maintenance funds. The scope of work increased to include the repairs to the pool decking. Work is anticipated to be wrapped up prior to the start of the fall 2016 semester.

Request for Facilities Committee Date Change (attachment):

The committee discussed the request to change the Facilities Committee day for its monthly meeting. It was agreed upon by the committee to change the date from the first Tuesday of each month to the first Wednesday of each month. Liz Barrow will not be able to attend new facilities committee date due conflict of schedule and her position will be vacant. Ken will contact Sue Gonda for representatives to fill vacant positions.

Protocols and Facilities Charge (attachment):

The committee discussed the Facilities Committee's Charge. The committee is responsible for reviewing and priorities projects and then to provide recommendations to Planning and Resources. Planning and Resources approves the funding of the project which it then goes forward to Governing Board for approval. This committee responsibility is to review the projects are part of the master plan, traffic and parking impacts, construction time lines, safety issues and any other facilities concerns. Projects are brought to the Facilities Committee based on recommendations by Campus Facilities Department. The project budget component is reported to Planning and Resources on monthly basis and approved by Planning and Resources.

Project updates will be provided to Facilities Committee for impacts, revisions and or additions to the original proposed scope of work. The committee needs to communicate to their departments and divisions the information from the Facilities Committee meetings to help prevent any confusion.

CONSTRUCTION PROJECTS UPDATES:

Sand Volleyball Courts (powerpoint):

The committee discussed the new installation of volleyball courts poles, nets and new Manhattan sand. The sand was donated but the construction will have to be performed in house by our crews over the winter break. Grossmont is offering athletic course for women's beach volleyball and renovation will be completed prior to first practice January 15th.

Campus Wide Pot hole Repair Project (powerpoint):

The committee discussed the forthcoming Pot Hole Repairs campus wide over the winter break. The primary parking lots with major potholes are lots 1, 3, 4 and 4A. There will be street pot holes repaired as part of the project.

Campus Wide Parking Lots Reconstruction Project (powerpoint):

The committee discussed the parking lot reconstruction and paving projects. The District hired a consultant to provide a survey of the existing parking lot conditions along with cost estimates. The college worked with the district to prioritize the repairs and scheduled the work for the summer of 2015. Parking lots 1, 3, 4, and 4A have been identified as being in the worst condition. The lot closures and traffic control will be coordinated with the college.

Tennis Courts Replacement Project (powerpoint):

The committee discussed the current status of the project and Ken informed the committee the completion date is schedule for mid-February. The committee discussed the stockpile of surplus cobble collected from the Tennis Courts grading. The cobble materials will be stored on campus and utilize later throughout campus. The goal would be to remove lawn panels and replace groundcover with the cobble. This will not only help reduce the maintenance required for lawns but reduce the watering needs as well. The collection of the existing materials we already have on site has saved the college thousands of dollars in materials.

Bldg.31 & 36 ADA Desks (powerpoint):

The committee discussed the proposal to supply ADA adjustable desk in building #31. The activity proposal was funded and the college was able to purchase 30 new ADA adjustable desks and 26 chairs, which provided enough desks for every classroom in building #31 and building #36.

Campus Landscaping Project (PowerPoint attached):

The committee discussed the forthcoming Campus Landscaping Projects. Each proposed project will be presented to the committee for input. The first project is the landscaping strip along the perimeter road across from the hillside slope entrance. The second project is the placing of cobbles six feet behind the concrete bench at the MTS Bust station and three feet on each side of the sidewalk to lot 5. Other projects are forthcoming.

The committee discussed the current level 1 drought stage and the need for the college to try to reduce water consumption by another 20% and recent decisions by San Diego County Regional Water Board to make school districts comply with Small MS4 regulations for storm water control. These topics are ongoing and updates will be provided to the committee.

The committee discussed the propagation of plants by our Grounds Department to replace dead plants in the drought tolerant gardens as well as provide new plants for the new campus landscaping projects. The goal is to have all the landscaping on campus tie together and provide a cohesive look.

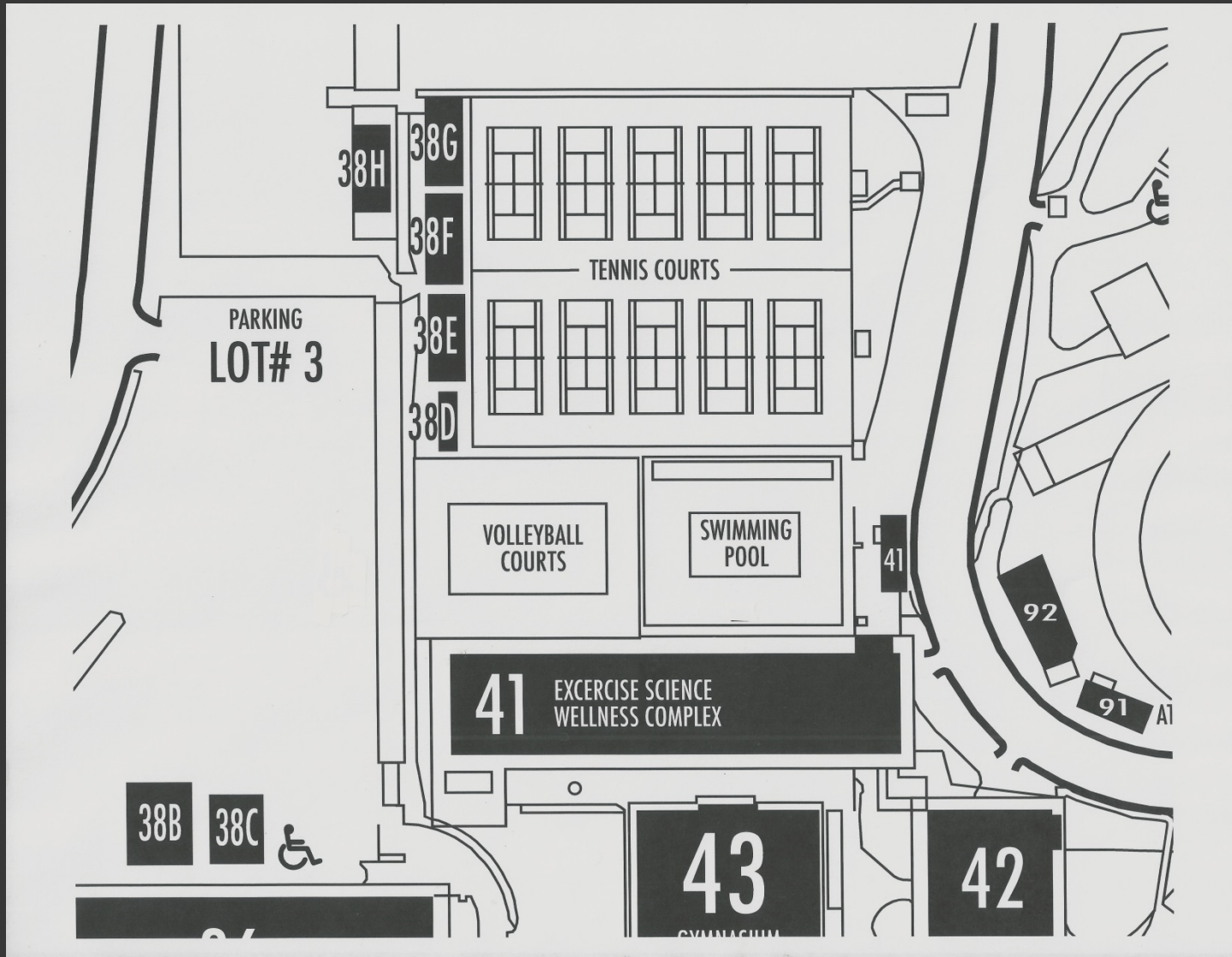
Meeting adjourned at 11:14 a.m.

Next meeting will be held on Dec.2, 2014, 9:30 – 11 a.m., Conference College 10-106

Meeting Minutes and attachments will be posted on the new campus facilities, operations, and maintenance webpage.

Sand Volleyball Courts - Reconstruction

Construction anticipated to be over winter break



Sand Volleyball Courts - Reconstruction

Project Scope:

Replace (3) volleyball nets & steel poles

Remove existing sand inside courts and redistribute old sand outside courts

Install new “Manhattan” sand inside the courts

Campus Wide Parking Lot Pot Hole Repairs

Project is anticipated to be preformed over winter break

Parking Lots 1, 3, 4, & 4A Reconstruction

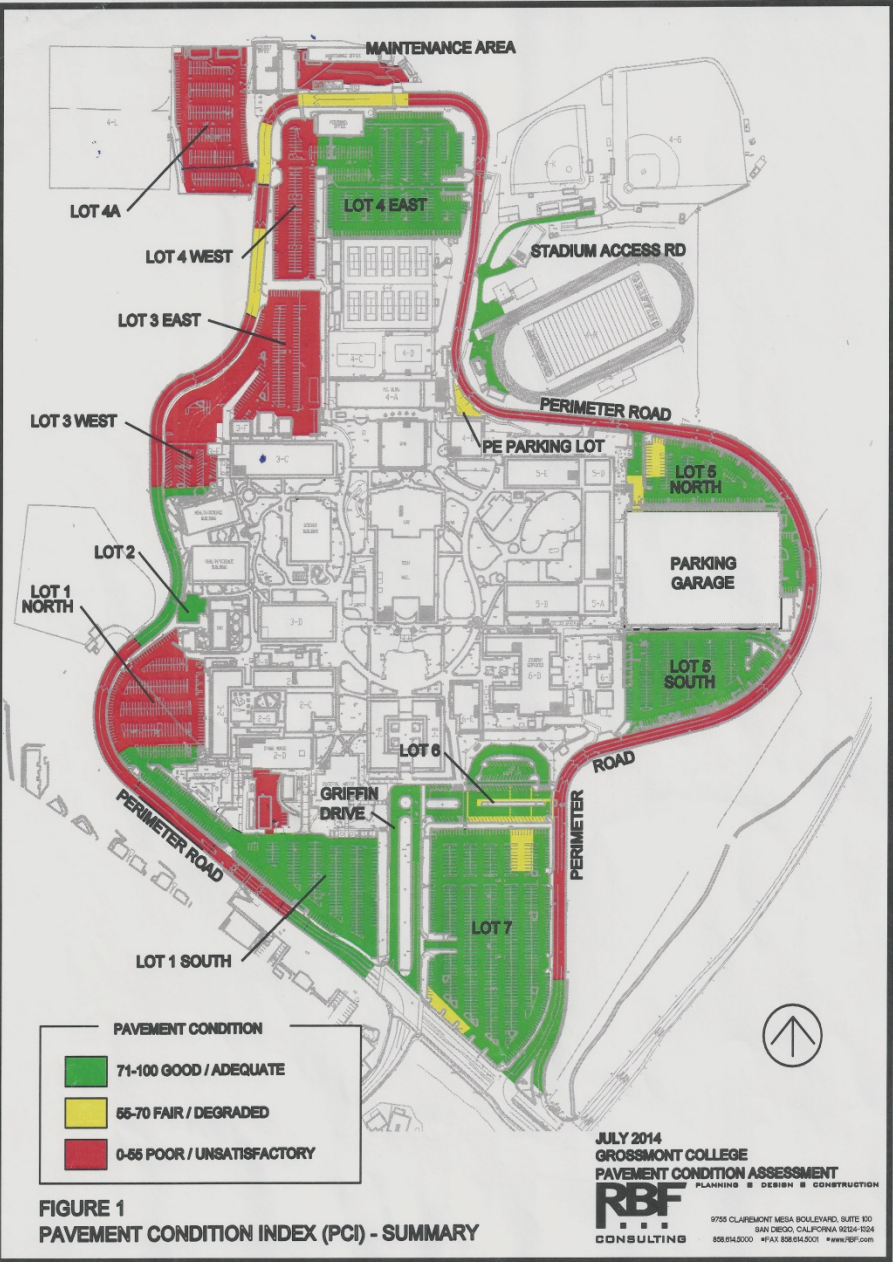
All (4) parking lots will go to public bid at the same time which will save time and money.

The project is anticipated to begin in the summer of 2015.

Project construction will be phased in order to minimize impacts to college parking.

<u>Lot #</u>	<u>Existing stalls</u>	<u>New stalls</u>
#1	246 stalls	246 stalls
#3	374 stalls	384 stalls
#4	137 stalls	146 stalls
#4A	214 stalls	235 stalls

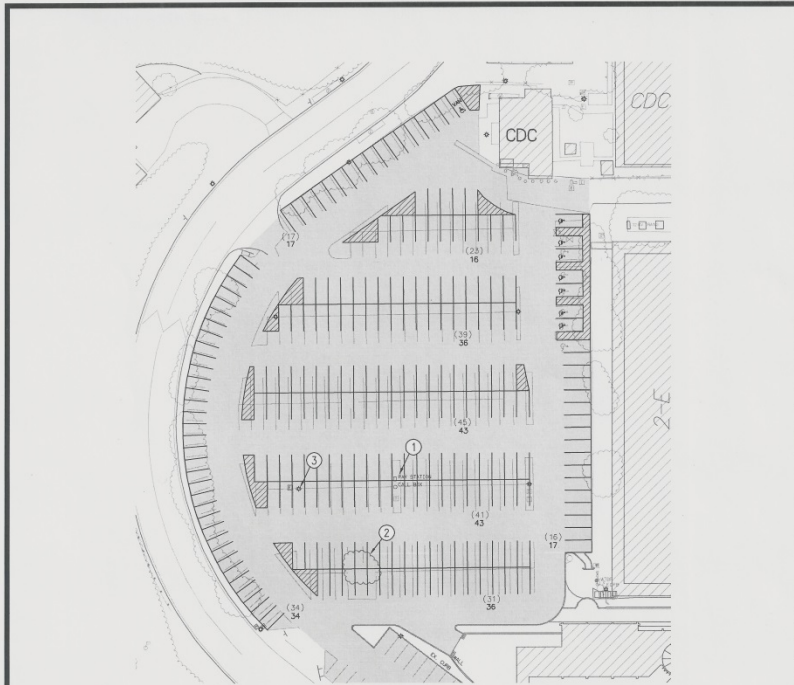
Net gain of 40 additional parking stalls



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Parking Lot # 1 Reconstruction

Remove, re-grade, re-compact & re-stripe



GROSSMONT COLLEGE
OPTIMAL PARKING SPACE CONFIGURATION

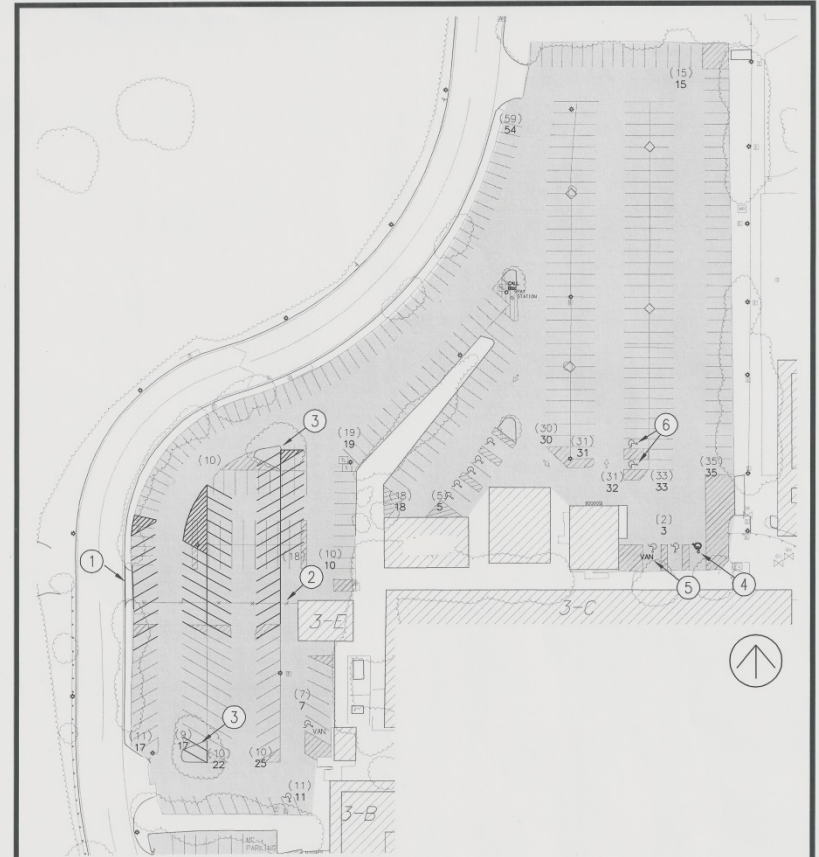
LOT 1 NORTH

RBF CONSULTING PLANNING ■ DESIGN ■ CONSTRUCTION
1755 CLAYMONT MESA BOULEVARD, SUITE 600
SAN DIEGO, CALIFORNIA 92161-1534
858.641.0000 • FAX 858.641.0001 • www.RBF.com

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Parking Lot # 3 Reconstruction

Remove, re-grade, re-compact & re-stripe



GROSSMONT COLLEGE
OPTIMAL PARKING SPACE CONFIGURATION

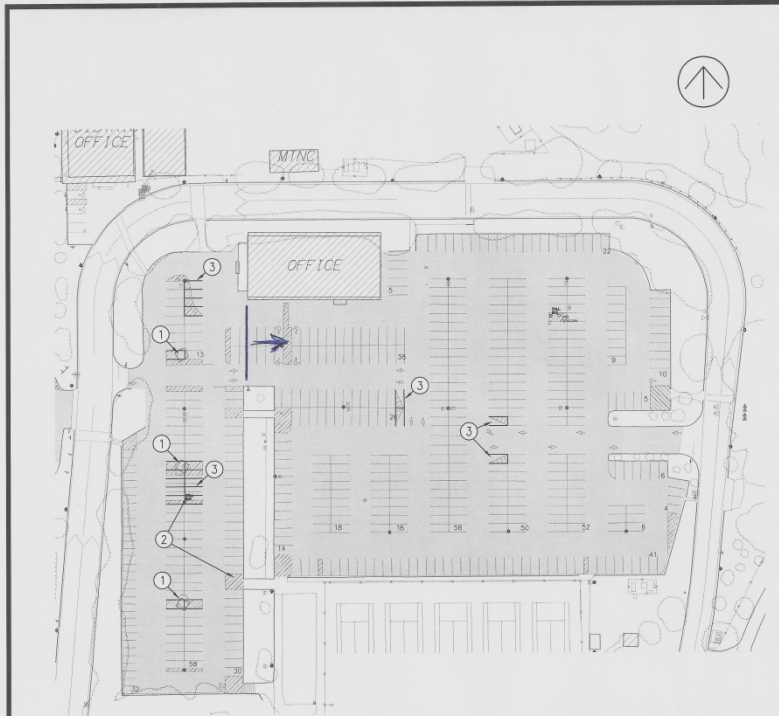
LOT 3

RBF CONSULTING PLANNING ■ DESIGN ■ CONSTRUCTION
1755 CLAYMONT MESA BOULEVARD, SUITE 600
SAN DIEGO, CALIFORNIA 92161-1534
858.641.0000 • FAX 858.641.0001 • www.RBF.com

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Parking Lot # 4 Reconstruction

2" overlay & re-stripe



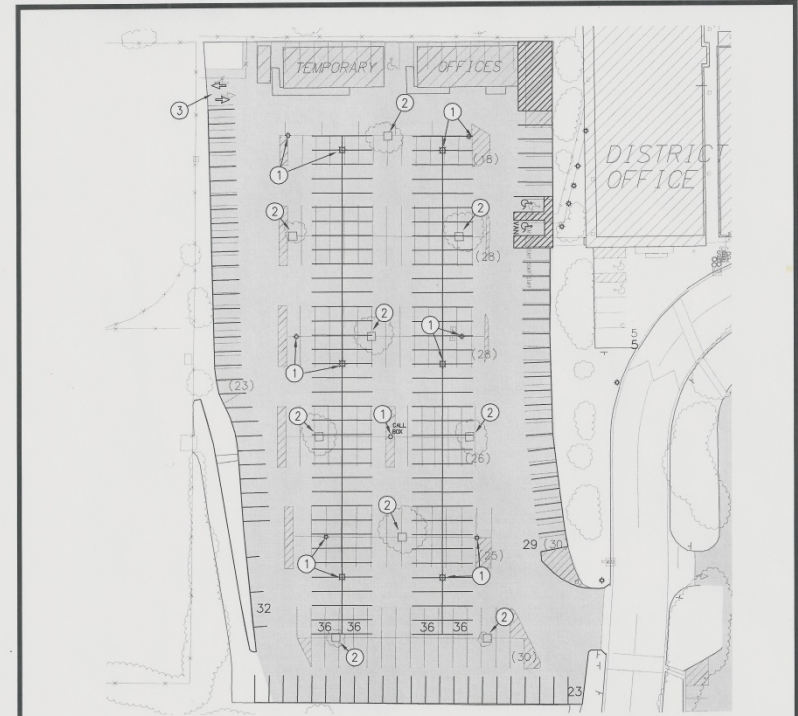
GROSSMONT COLLEGE
OPTIMAL PARKING SPACE CONFIGURATION

LOT 4

RBF CONSULTING
PLANNING ■ DESIGN ■ CONSTRUCTION
8756 CLAREMONT MEDEA BOULEVARD, SUITE 800
SAN DIEGO, CALIFORNIA 92128-0584
858.643.0000 • FAX 858.643.0001 • www.RBF.com

Parking Lot # 4A Reconstruction

2" overlay & re-stripe



GROSSMONT COLLEGE
OPTIMAL PARKING SPACE CONFIGURATION

LOT 4A - ALTERNATIVE 2

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8756 CLAREMONT MEDEA BOULEVARD, SUITE 800
SAN DIEGO, CALIFORNIA 92128-0584
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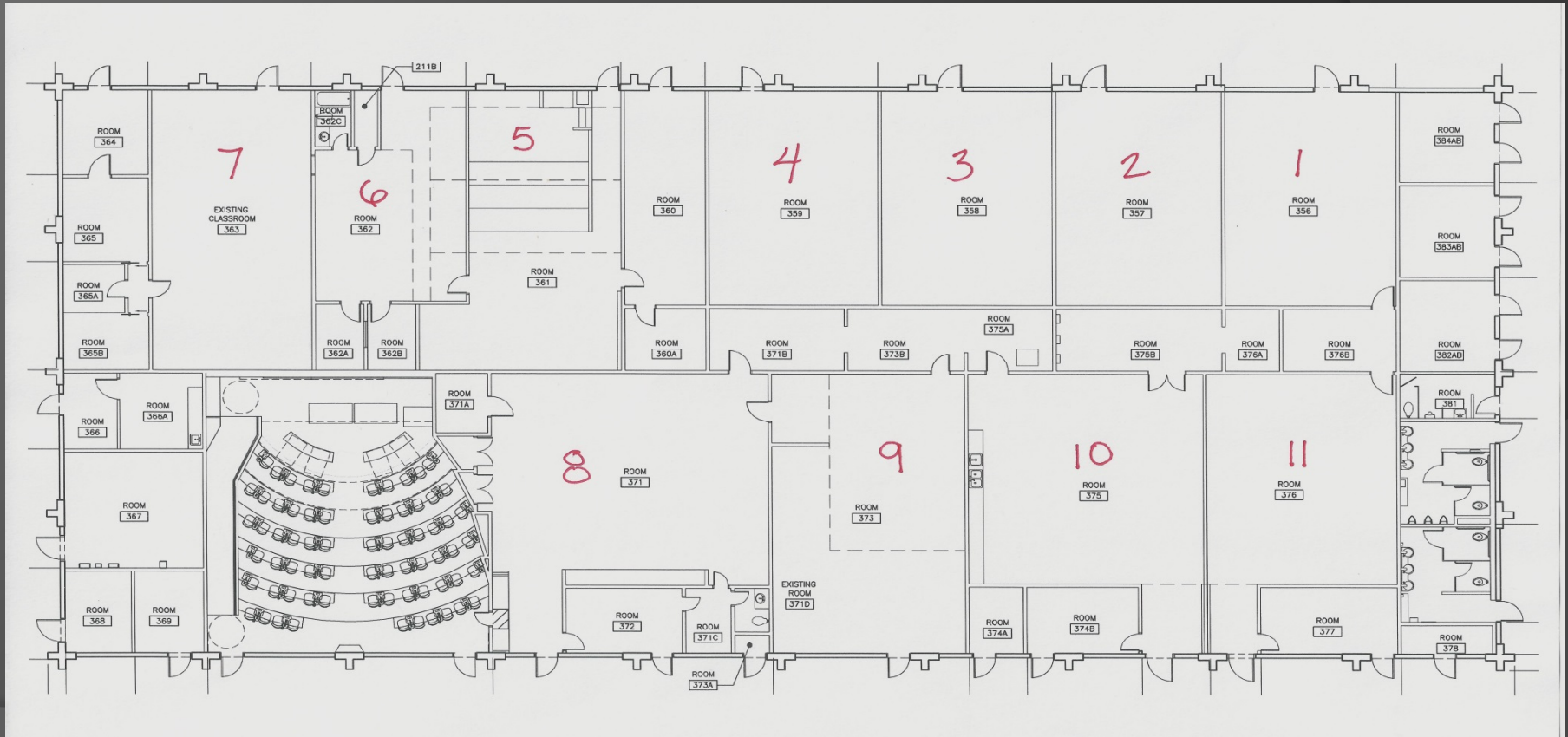
Tennis Courts Reconstruction Project



Tennis Courts Reconstruction Project



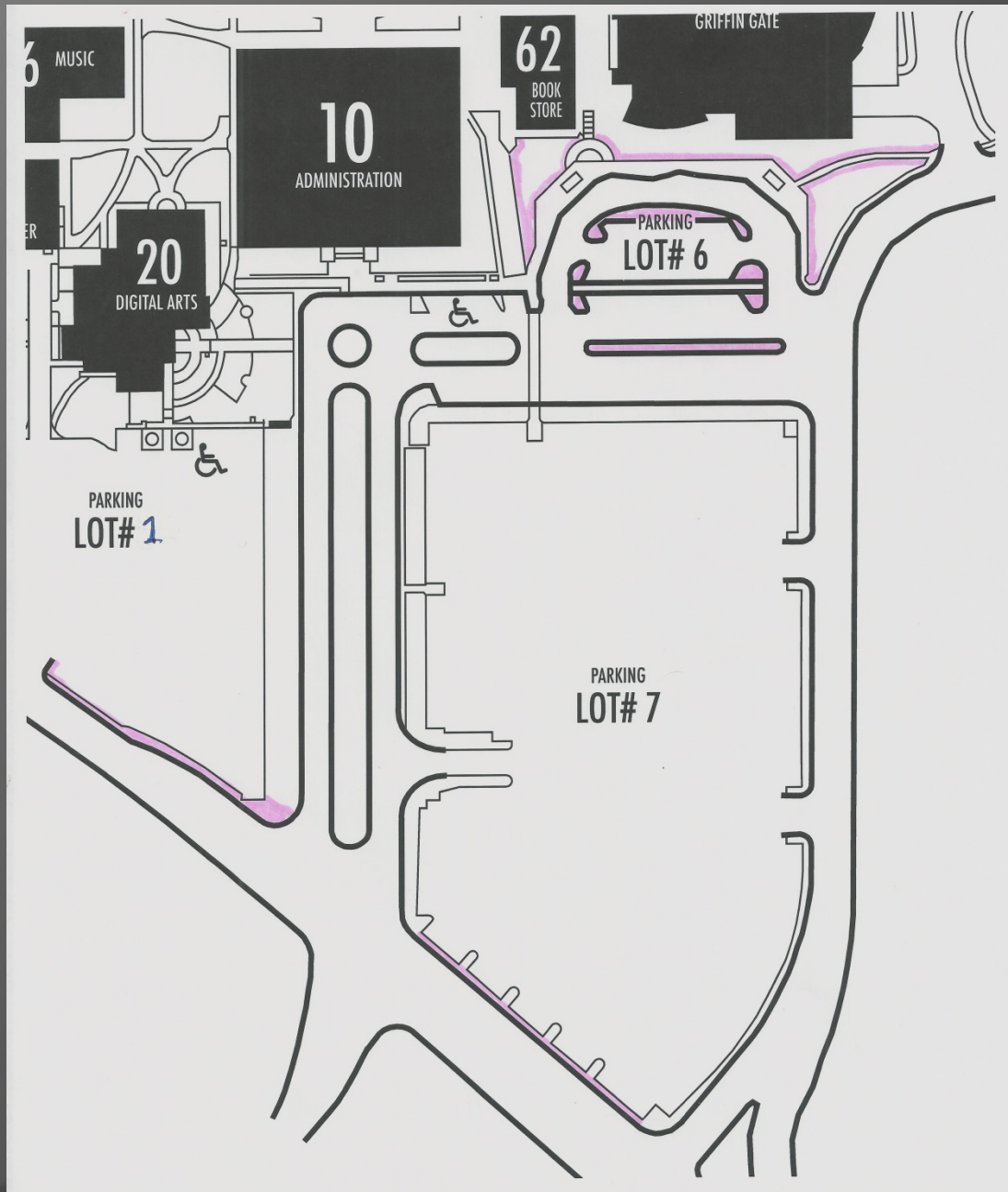
ADA Adjustable Desks in Building #31



ADA Adjustable Desks in Building #36



Campus Wide Landscaping Improvements Phase I



Place newly acquired cobbles from Tennis courts project around the existing plants on the hillside for approximately 6 feet behind the wall at the MTS Bus Station

Place newly acquired cobbles along the pathway to Lot #5 for approximately 3 feet each side

Place newly acquired cobbles in the existing planter beds in the staff parking Lot #6 along with a few specimen plants to emulate the Drought Tolerant Landscaping Gardens and the Hillside Entry Slope

Place newly acquired cobbles in the existing planter beds in Lots #7 and Lot # 1 to emulate the Drought Tolerant Landscaping Gardens and the Hillside Entry Slope



Grossmont College
Grounds Department
Campus Beautification
Proposal



Overall Concept Part 1: A Campus Wide Water Conservation Design

1- Adopt the design language of the south slope at the main campus entrance

2- Use cobble reclaimed from the tennis courts project to continue this design aesthetic

3- All projects to be performed primarily by our campus grounds department



Overall Concept Part 2: Complete the final two Learning Pods

- 1- Complete the two remaining Learning Pods. Maritime Succulents and Desert Succulents**
- 2- Use the KTU&A Blueprints for both gardens, (however eliminate the poured concrete benches)**
- 3- All work to be performed primarily by our campus grounds department**
- 4- Plant materials to be propagated in partnership with Cuyamaca College Ornamental Horticulture Department**

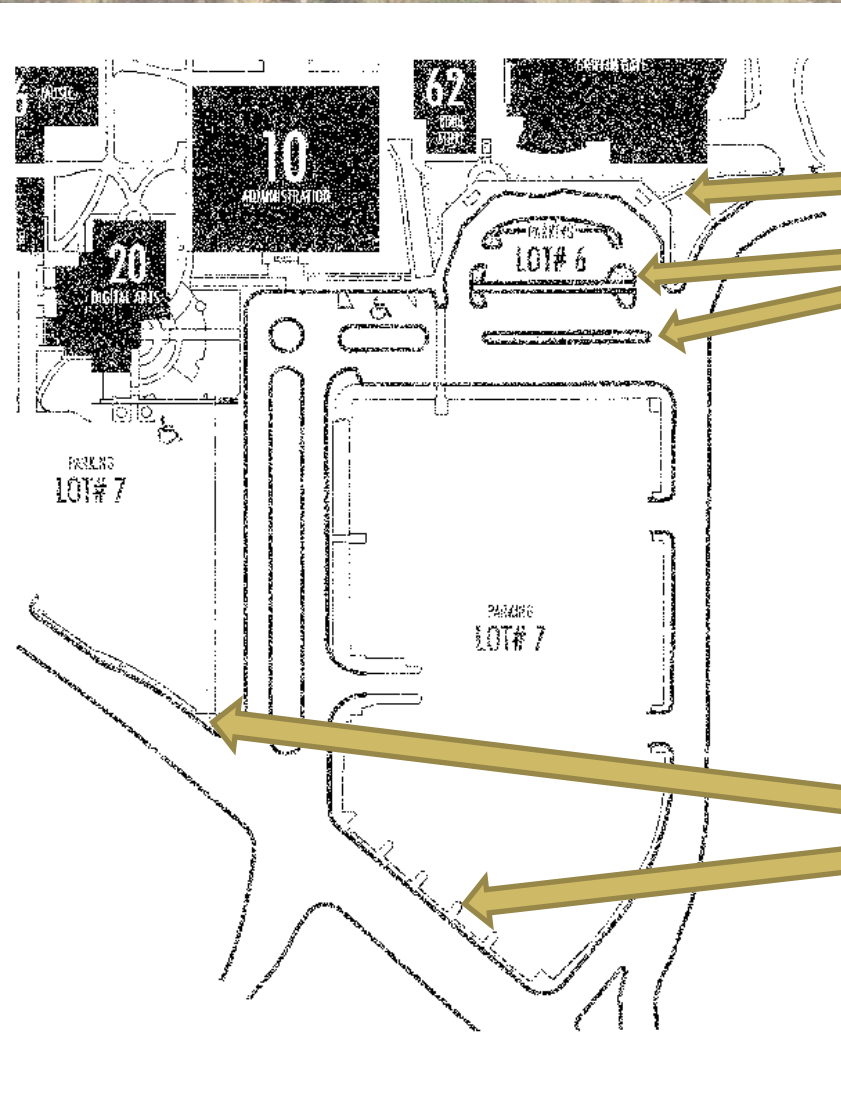
Water Conservation Design



Water Conservation Design



Part 1-Two Areas to begin



Bus Loop bare dirt areas

Parking Lots 1 & 7 South edge

Bus loop Current Condition



Parking Lots 1 & 7 Current Condition



Part 2-Two Areas to Complete



Plant Selection Maritime Succulents



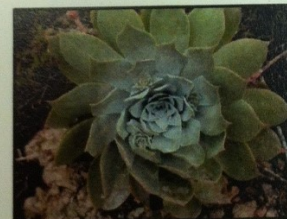
AGAVE *shawii* - Coastal Agave



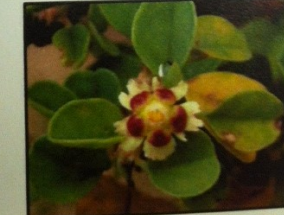
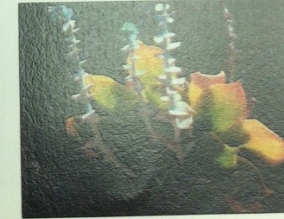
ARTEMES



COREOPSIS *maritima* - Beach Dahlia



DUDLEYA *pulverulenta* - Chalk Dudleya



SCIENCE

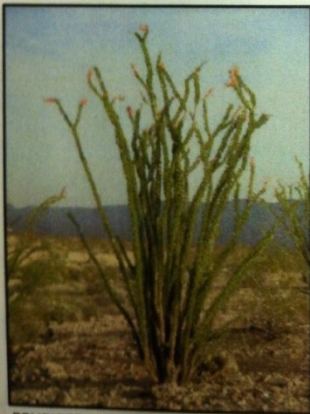
Plant Selection Desert Succulents



CYLINDROPUNTIA bigelovii - Teddy Bear Cholla



CERCIDIUM floridum - Palo Verde



FOUQUIERIA splendens - Ocotillo



JUSTICA californica - Chuparosa



ENCELIA farinosa - Incienso



CYLINDROPUNTIA bigelovii - Teddy Bear Cholla



What we can accomplish



1- Beautify Campus

2- Save Water, Save money

3-Reduce future maintenance labor cost

4- Academic Tie-in with College Departments

4-Partner with Cuyamaca College Academics (OH)

5-Create a signature campus design aesthetic

6-Example for students, staff, faculty, community



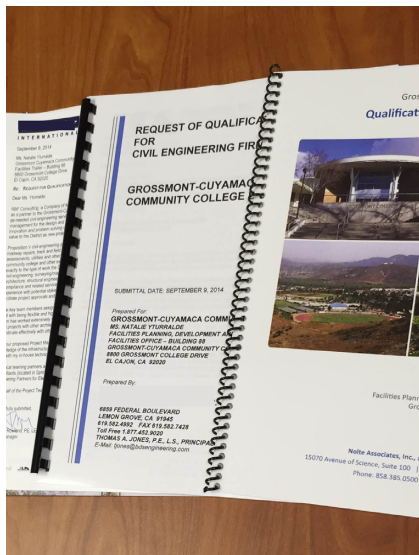
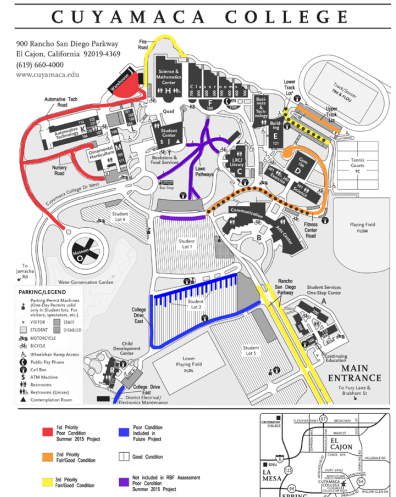
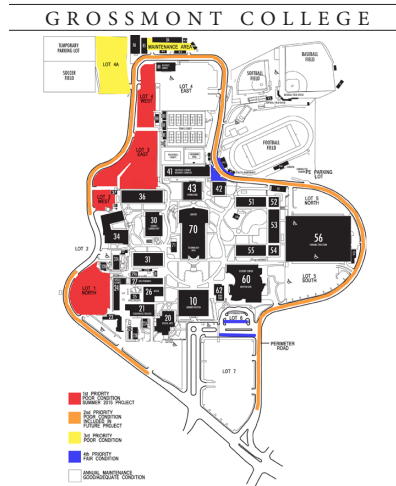
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

PROPOSITIONS R & V PROGRAM UPDATE- October 2014

We are pleased to issue the October Propositions R and V Program Update, highlighting recent progress and activities on the Grossmont and Cuyamaca college campuses. We look forward to sharing continued progress with you.

Districtwide Paving Assessment

RBF Consulting completed a districtwide paving assessment and forwarded their findings to the colleges in September. After reviewing the assessment, both colleges have prioritized the repairs and will set a schedule to implement them. Areas of high priority are expected to be repaired during summer break, including the Automotive Technology Road at Cuyamaca College and five parking lots on the west side of Grossmont College.

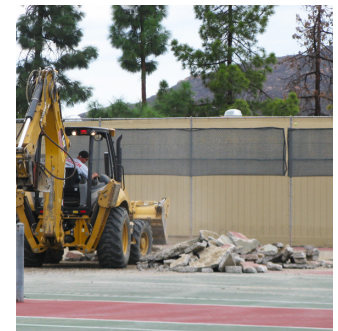


The District's Request for Qualifications Update

The District's Request for Qualifications (RFQ) process for nine professional services is nearing completion and the District's Outreach to local and small/underutilized firms is proving successful. Currently, the Civil Engineer, Geotechnical Investigations, Architect, and Hazardous Material Surveying, Testing & On-Site Observations RFQs have completed the process with all approved firms located in San Diego County and seven having small/underutilized business certifications. The Mechanical/Electrical/Plumbing RFQ received 19 responses and after interviewing five respondents, all located in San Diego County, three will be notified of their selection. The Commissioning RFQ's 23 responses are being reviewed. The Project Inspection Services and Construction Materials & Testing RFQs have been advertised with response due dates of October 21 and November 11, respectively. The final RFQ, Construction Management, is next.

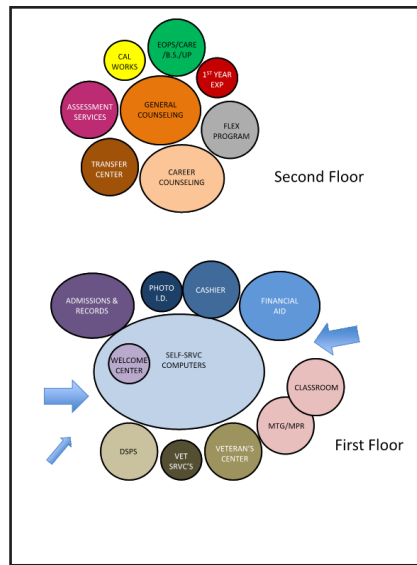
Grossmont Tennis Court Demolition

Court Concepts was awarded the bid for the Grossmont College Tennis Court Reconstruction project (including a professional center court) and began demolition on October 2. The area has been fenced off for the safety of the students. Demolition of the court concrete is complete and the cobble being removed will be reused for landscaping around the campus.



Cuyamaca College's Student Services Building

The results of design meetings with user groups were summarized for Cuyamaca College President Mark Zacovic on October 9 at the first site plan meeting led by HMC Inc., the project's architect, marking the start of the schematic design phase. The building site is the first part of this phase with important elements, including pedestrian traffic, vehicular movement, existing utilities, and relationship to each campus building in review to assist in determining building needs and requirements. A comprehensive design schedule covering the entire schematic design phase will be published in late October.



A Warm Welcome to Our New Citizens' Bond Oversight Committee Members

Please join us in welcoming Sharon Bullard and Marlene Ruiz to the CBOC!

Ms. Bullard previously served on the Committee from 2007 to 2011 and was a member of the Communications Subcommittee. She has 40 years of experience in the banking industry, including 15 years managing bank branches in East County. She was a member of the East County Chamber of Commerce Board of Directors and served as their Vice Chair of Finance for 3 years. These impressive qualifications allow her to fulfill the required representation of a financial or accounting-related field.

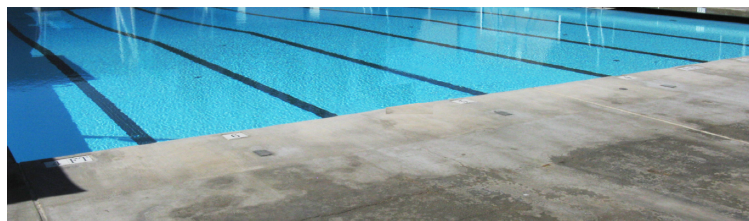
Ms. Ruiz has lived in East County since 1975 and has been a long-time supporter of our college and district bond issuances for education programs in the area. She is a California registered nurse with more than 50 years of health care experience. Her passion for health care education is reflected in the many awards she has received, most recently the East County Adult Education Agency Support Award in 2014. She currently serves as the Director of Education & Consulting Services at Southern California Permanente Medical Group. Ms. Ruiz fulfills the CBOC's requirement for an active member of a college/district advisory committee.



Pool Equipment Room and Decking Renovation

The Grossmont College campus pool is receiving some upgrades. This project includes the replacement of current filtering and chemical monitoring systems with new equipment and the renovation of the pool's concrete deck. This project extends the life of the current pool.

The design and bidding for the pool deck and equipment replacement project will take place throughout the fall semester and into the spring semester. Work will be done over the summer break to minimize the impact to student activities and the pool will be reopened in time for the start of the fall semester 2015.



Sue Rearic

Vice Chancellor-Business Services